

Instructions for Socrates' Tree Participants

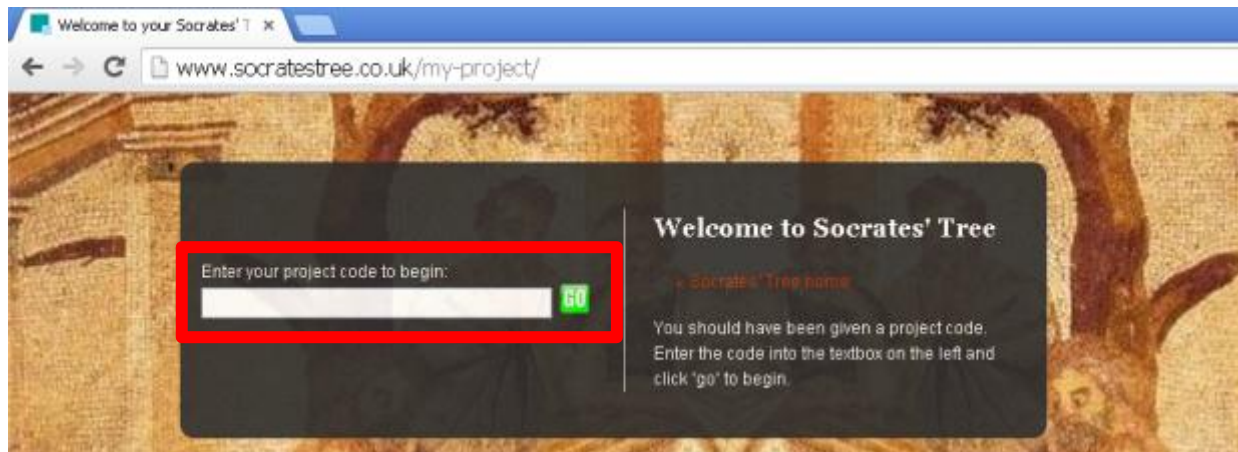
To be shared with students, parents, educators and other stakeholders

1. Go to www.socratestree.co.uk/my-project

Then enter your project code



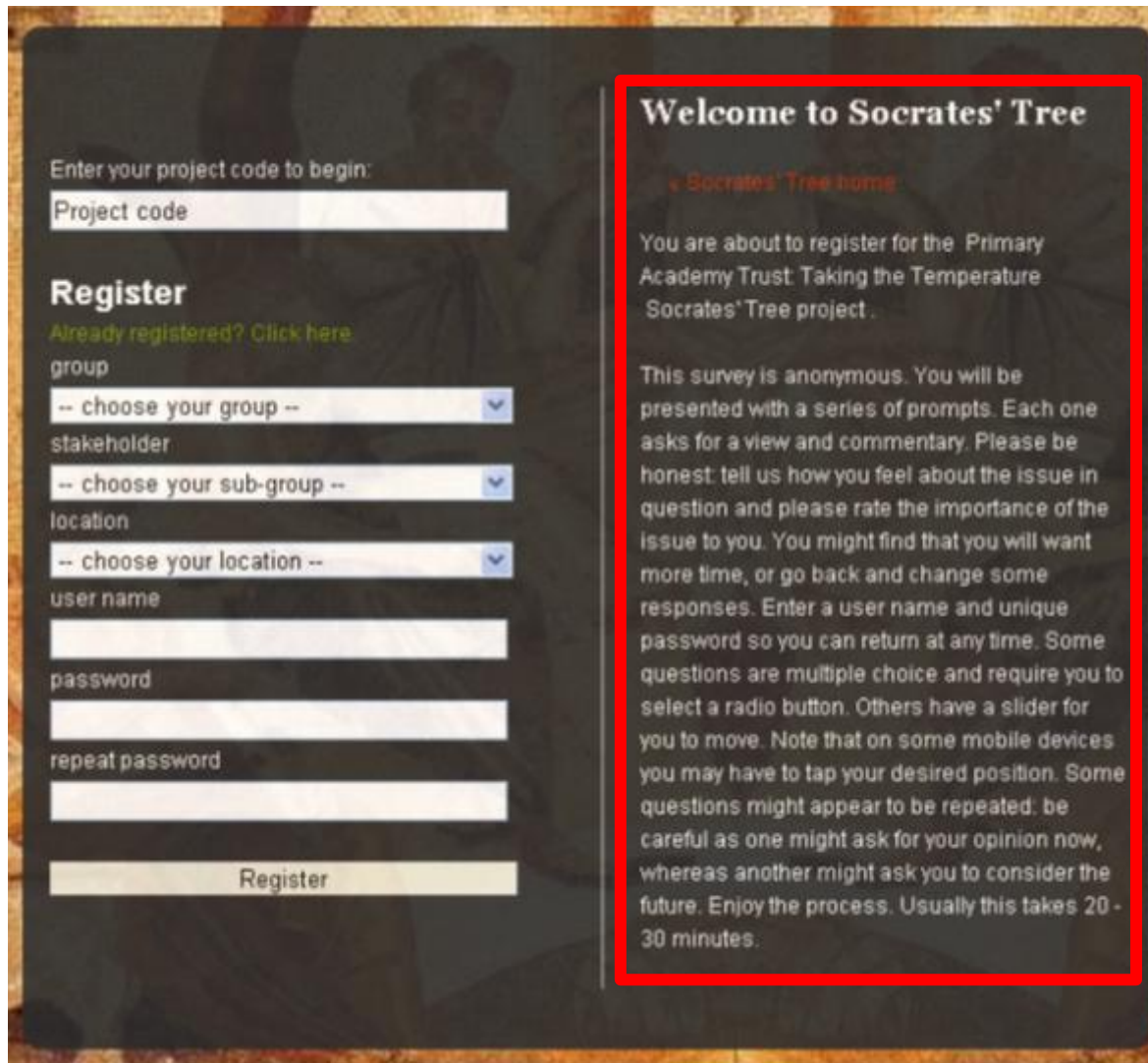
This is the first screen.



Enter your project code in the box. The code is usually a variation on the name of your school.

Click **go** or hit the Enter key to continue.

2. Read the information on the right hand side



Enter your project code to begin:

Project code

Register

[Already registered? Click here](#)

group

-- choose your group --

stakeholder

-- choose your sub-group --

location

-- choose your location --

user name

password

repeat password

Welcome to Socrates' Tree

[v Socrates' Tree home](#)

You are about to register for the Primary Academy Trust: Taking the Temperature Socrates' Tree project.

This survey is anonymous. You will be presented with a series of prompts. Each one asks for a view and commentary. Please be honest: tell us how you feel about the issue in question and please rate the importance of the issue to you. You might find that you will want more time, or go back and change some responses. Enter a user name and unique password so you can return at any time. Some questions are multiple choice and require you to select a radio button. Others have a slider for you to move. Note that on some mobile devices you may have to tap your desired position. Some questions might appear to be repeated: be careful as one might ask for your opinion now, whereas another might ask you to consider the future. Enjoy the process. Usually this takes 20 - 30 minutes.

This is the second screen.

This will give you some extra information about how you can complete Socrates' Tree.

3. Choose your stakeholder group



Enter your project code to begin:

Project code

Register

Already registered? Click here

group

-- choose your group --

Parents

Students

Educators

Community

password

repeat password

Register

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a. If you are a **pupil**, select **Students** from the first drop down list labelled **group**.

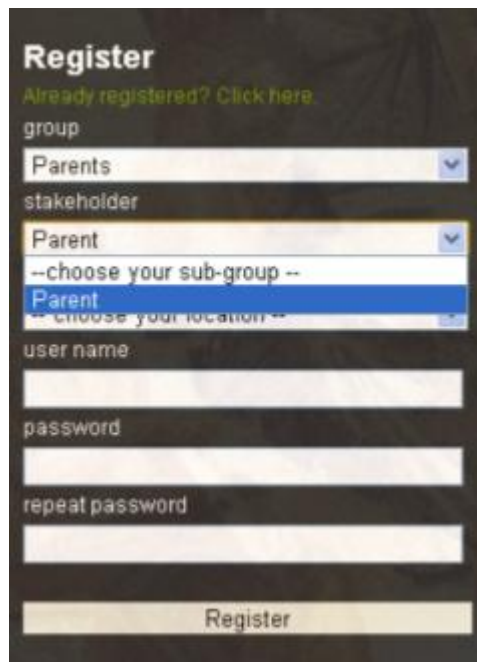
b. If you are an educator, eg: a teacher, teaching assistant etc. select **Educators**.

c. If you are a parent, select **Parents** from the first drop down list labelled **group**.

d. If you are a **School Governor** or a **local resident** or **equivalent**, select **Community** from the first drop down list labelled **group**.

4. Choose your stakeholder sub-group

Parents



Register
Already registered? [Click here](#)

group
Parents

stakeholder
Parent

--choose your sub-group --
Parent

--choose your location --

user name
[text input]

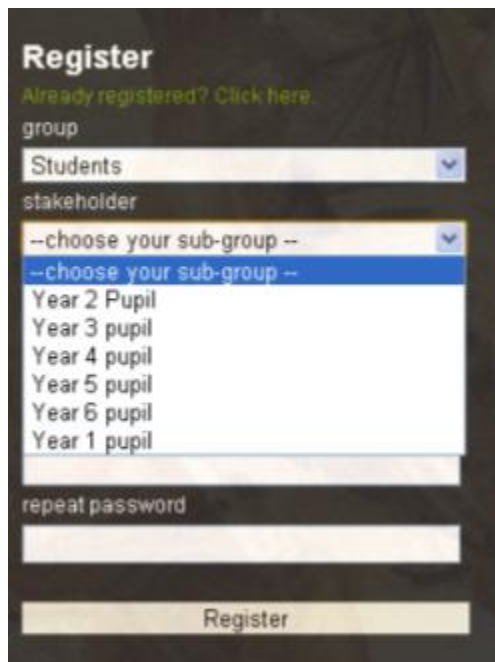
password
[text input]

repeat password
[text input]

Register

Parents – Select “parents” from the drop down list.

Students



Register
Already registered? [Click here](#)

group
Students

stakeholder
--choose your sub-group --

--choose your sub-group --
Year 2 Pupil

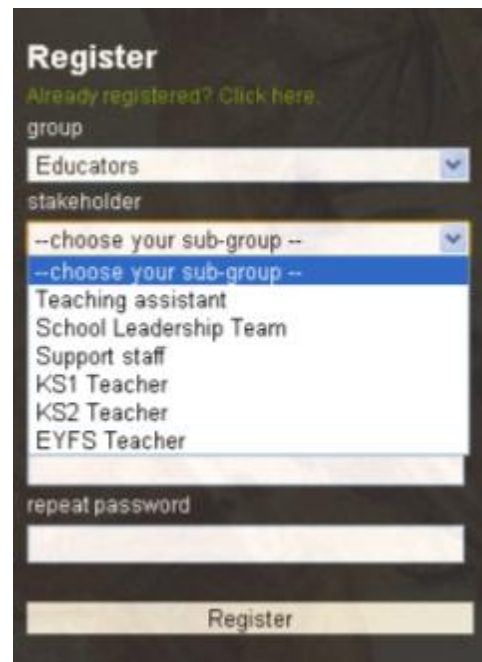
Year 3 pupil
Year 4 pupil
Year 5 pupil
Year 6 pupil
Year 1 pupil

repeat password
[text input]

Register

Students – Select your year group from the drop down list.

Educators



Register
Already registered? [Click here](#)

group
Educators

stakeholder
--choose your sub-group --

--choose your sub-group --
Teaching assistant

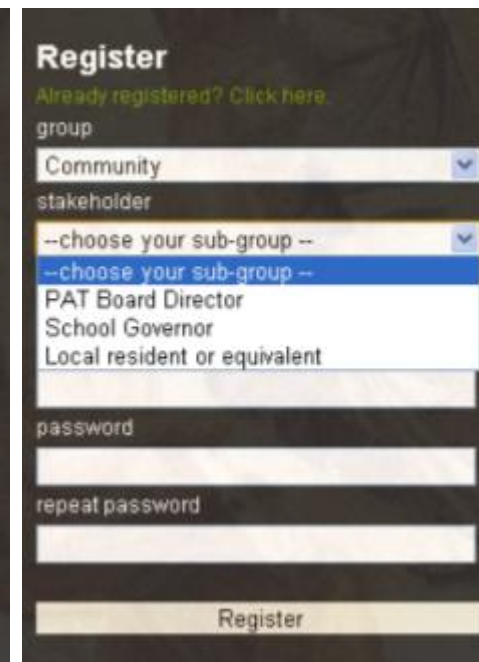
School Leadership Team
Support staff
KS1 Teacher
KS2 Teacher
EYFS Teacher

repeat password
[text input]

Register

Educators – Select the sub-group of which you are a part. If you are a part of more than one select the most appropriate.

Community



Register
Already registered? [Click here](#)

group
Community

stakeholder
--choose your sub-group --

--choose your sub-group --
PAT Board Director

School Governor
Local resident or equivalent

password
[text input]

repeat password
[text input]

Register

Community – Select the most appropriate sub-group.

5. Choose your location



Enter your project code to begin:
Project code

Register
[Already registered? Click here](#)

group
-- choose your group --

stakeholder
-- choose your sub-group --

location
-- choose your location --

user name

password

repeat password

Welcome to Socrates' Tree
[Socrates' Tree home](#)

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This drop-down menu will give you an choice for your location, simply click on the correct option.

6. Create a username and password – you're ready to start

Enter your project code to begin:

Project code

Register

[Already registered? Click here](#)

group

-- choose your group --

stakeholder

-- choose your sub-group --

location

-- choose your location --

user name

password

repeat password

Register

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Create your own username and password.

You may want to save these somewhere so you can access Socrates' Tree again.

Repeat the password.

Click **register** when you are done – you're now ready to start completing Socrates' Tree.

7. Socrates' Tree question pages

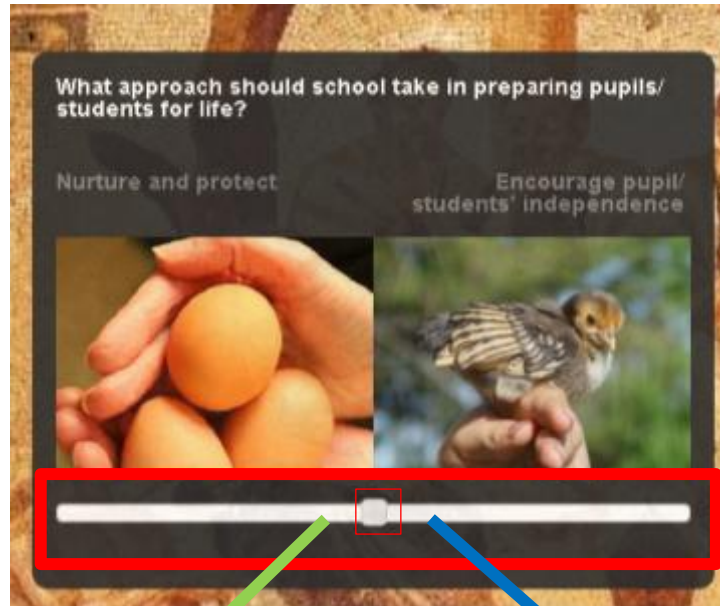
These are examples of 'dilemma' and 'multiple choice' questions

The screenshot shows a web browser window with the URL socratestree.co.uk/my-project/Qes.aspx?prid=28650&proid=1938&pid=367&clid=192&vid=1002&std=450&stgid=. The question is "How do you feel about lessons in this school?". It features a slider with two images: a child looking bored (labeled "Lessons tire me") and a child smiling (labeled "Lessons inspire me"). To the right, there is a text box for "Your thoughts on this issue:" and a list of importance levels: "Very Important", "Important" (selected), "Somewhat Important", "Not Important", "Irrelevant", and "Not ranked". The page number "1 / 26" is at the bottom.

The screenshot shows a web browser window with the same URL as the first image. The question is "Which of these do you consider to be the best measure of a school's success? If you think that there are others, tell us about them in the comments box." It lists eight options: "A: Confidence", "B: Enjoyment", "C: Values", "D: Friendships", "E: Behaviour", "F: What students go on to do after formal education", "G: Results", and "H: Other". To the right, there is a text box for "Your thoughts on this issue:" and a list of importance levels: "Very Important" (selected), "Important", "Somewhat Important", "Not Important", "Irrelevant", and "Not ranked". The page number "19 / 26" is at the bottom.

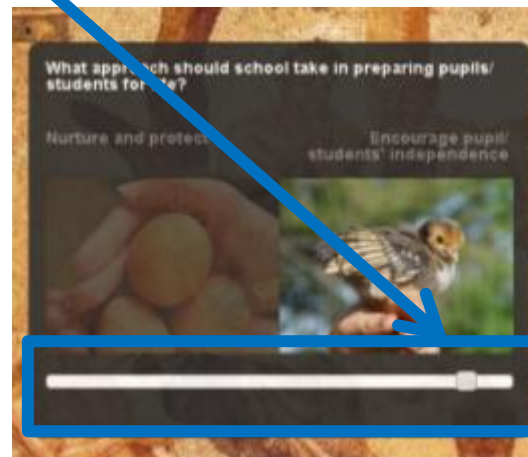
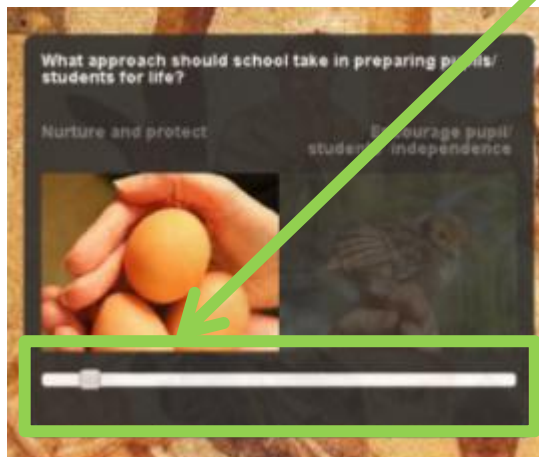
8. Dilemma questions

Use the slider to show where you stand on an issue



Click on the slider and drag it left or right to show where your opinions on the issue presented lie.

You will notice the pictures fade to show your preference.



9. Multiple choice questions:

Choose only one of the options, the one you most agree with



In this school are there places you don't like being or people you don't like being with? Please tell us more about your answer in the comments box.

☐ Yes

☒ No

☐ Unsure

Simply click on the white circle next to the answer you most agree with.

10. Leave comments to explain your thinking

What approach should school take in preparing pupils/ students for life?

Nurture and protect

Encourage pupil/ students' independence

Your thoughts on this issue:

How important is this issue?

- ☐ Very important
- ☐ Important
- ☒ Somewhat important
- ☐ Not important
- ☐ Irrelevant
- ☐ Not ranked

23 / 26

This box can be used to further develop the answer you have provided on the slider or multiple choice.

Comments are hugely useful when analysing results – so please do share your thoughts

11. Rank the question in order of importance

The screenshot shows a survey interface with a dark background and a textured, golden-brown pattern. The main question is "What approach should school take in preparing pupils/ students for life?". Below the question are two images: a hand holding three orange eggs and a hand holding a small, fluffy yellow chick. To the left of the images is the text "Nurture and protect" and to the right is "Encourage pupil/ students' independence". Below the images is a horizontal slider bar. To the right of the images is a large, empty white box labeled "Your thoughts on this issue:". Below this box is a red-bordered box containing the question "How important is this issue?" and five radio button options: "Very important", "Important", "Somewhat important" (which is selected), "Not important", and "Irrelevant". Below the red-bordered box is a "Not ranked" option. At the bottom of the interface is a dark bar with a left arrow, the text "23 / 26", and a right arrow.

What approach should school take in preparing pupils/ students for life?

Nurture and protect

Encourage pupil/ students' independence

Your thoughts on this issue:

How important is this issue?

- ☐ Very important
- ☐ Important
- ☒ Somewhat important
- ☐ Not important
- ☐ Irrelevant
- ☐ Not ranked

23 / 26

This option lets us know how important you think an issue really is.

The report the school receives will present the responses in the order they were ranked by everyone, so please make sure you tick one of the boxes.

12. Submit your final answers

Is there anything else we should have asked you?

- ☐ Yes
- ☒ No
- ☐ Unsure

Your thoughts on this issue:

I think that the report has given me a great opportunity to express my opinions.

How important is this issue?

- ☐ Very important
- ☐ Important
- ☒ Somewhat important
- ☐ Not important
- ☐ Irrelevant
- ☐ Not ranked

26 / 26

Submit

When you have completed Socrates' Tree and wish to finish entirely, click the **submit** button at the bottom of the last question.

Thank you for completing Socrates' Tree.

Any other queries?

Get in touch...

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Tel: 0207 480 4101